

Course Code: **M326**

Microsoft Project Training

COURSE INFORMATION

Sessions
1 day**Duration**
7.5 hrs**Level**
Beginner**Assessment**
NA**VENUE****Address:** 3/5 Esan Close, College Estate, Off Oko Oloyun Street, Off Isheri-Igando Expressway, Igando Lagos, Nigeria 100216.

WHAT'S THIS COURSE ABOUT

- Topic 1: Overview of Microsoft Project
- Topic 2: Initializing or setting up a Project
- Topic 3: Creating Tasks and Work Breakdown Structure
- Topic 4: Creating Task Relationships
- Topic 5: Configuring Advanced Task Information
- Topic 6: Creating Resources
- Topic 7: Assigning and Leveling Work Resources
- Topic 8: Reviewing and Finalizing the Schedule
- Topic 9: Tracking and Updating Projects
- Topic 10: Communicating Project Information

COURSE FEE

Full Fee NGN 170,000.00

CERTIFICATION

- **Certificate of Completion from Tertiary Courses** - Upon meeting at least 75% attendance and passing the assessment(s), participants will receive a Certificate of Completion from Tertiary Courses.

REGISTRATION

<https://www.tertiarycourses.com.ng/microsoft-project-training.html>



SCAN TO REGISTER

SUPPORT

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