

Course Code: **M896**

Microsoft Sharepoint Online Training

COURSE INFORMATION

Sessions
1 day

Duration
7.5 hrs

Level
Beginner

Assessment
NA

VENUE

Address: 3/5 Esan Close, College Estate, Off Oko Oloyun Street, Off Isheri-Igando Expressway, Igando Lagos, Nigeria 100216.

WHAT'S THIS COURSE ABOUT

Topic 1 Get Started on Sharepoint Online

Overview of Sharepoint Online

Manage Files on Sharepoint Online

Topic 2 Manage Sharepoint Sites

Create and Manage Content for Sharepoint Sites

Manage Lists

Topic 3 Integration with Power Automate

Create Power Automate for a List

Setup Approval Workflow

COURSE FEE

Full Fee NGN 170,000.00

CERTIFICATION

- **Certificate of Completion from Tertiary Courses** - Upon meeting at least 75% attendance and passing the assessment(s), participants will receive a Certificate of Completion from Tertiary Courses.

REGISTRATION

<https://www.tertiarycourses.com.ng/sharepoint-online-essential-training-in.html>



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SUPPORT

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